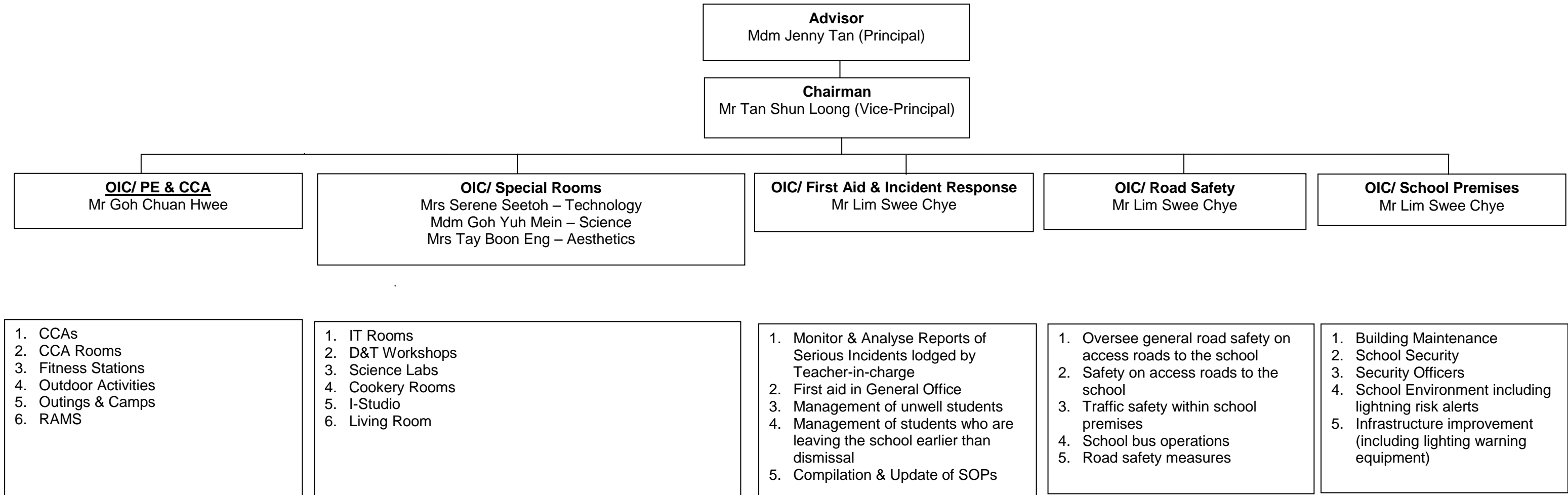


# GAN ENG SENG SCHOOL SCHOOL SAFETY COMMITTEE 2016



1. CCAs
2. CCA Rooms
3. Fitness Stations
4. Outdoor Activities
5. Outings & Camps
6. RAMS

1. IT Rooms
2. D&T Workshops
3. Science Labs
4. Cookery Rooms
5. I-Studio
6. Living Room

1. Monitor & Analyse Reports of Serious Incidents lodged by Teacher-in-charge
2. First aid in General Office
3. Management of unwell students
4. Management of students who are leaving the school earlier than dismissal
5. Compilation & Update of SOPs

1. Oversee general road safety on access roads to the school
2. Safety on access roads to the school
3. Traffic safety within school premises
4. School bus operations
5. Road safety measures

1. Building Maintenance
2. School Security
3. Security Officers
4. School Environment including lightning risk alerts
5. Infrastructure improvement (including lighting warning equipment)

**Duties & Responsibilities**

- To ensure Safety & Security measures are in place in the school
- To observe the relevant SOPs and take action for compliance
- To conduct Review and Audit checks on safety and security compliance, using given checklists
- To report checks and issues at Safety Committee Meetings
- To identify and prioritize AFIs for action by Committee and school