



GAN ENG SENG SCHOOL PARENT-TEACHER ASSOCIATION

PTA AGM 2025
28th March 2025, 7pm
Zoom Online Meeting

Attendance:

EXCO & Teachers-In-Charge:

Ms Tan Hwee Pin	Principal
Mrs Selva (Sarawathy Varadaraju)	Vice Principal
Mr Goh Thye Heng	Vice Principal
Mr Goh Chuan Hwee	PTA Teacher
Ms Lim Hwee Mean	PTA Teacher
Mdm Siti Zuraidah Kamis	Teacher
Mr Lee Tzi Wang	Teacher
Mr Tan Tsong Li Derek	Teacher
Mr Heng Shao Sheng	President
Dr Priyanka Mathur	Vice President
Mr Lau Bik Huat	Treasurer
Ms Chia Wei Shee	Secretary
Ms Stefanie Chye	Asst Secretary
Ms Anita Kaur	Auditor
Ms Fong Ching Hwa	Exco
Ms Shermay Ng	Exco

MEMBERS:

Poh Cheng-Boon	Kaine Teo	Clarence Loh	Teo Kok Keong
Clara	Audrey Tan	Valen Tan Husistein	Deborah Tan
Tan Hui Yien	How Teck Chye	Leong Pui Wan	Benny Loh
Mrs Tan Li Pei	Ng Chiang Ling	Tay Yian Ling	Chua Tee Hoe
Connie Lim Pei sze	Ng Teck Wee	Cher Meng Chu	May (Ben's Mum)
GYM			

Agenda:

1. Welcome speech by GESS PTA President 2024, Mr. Heng Shao Sheng and passing of minutes of AGM 2024
2. Presentation and passing of Financial Statements and Auditor's Reports FY 2024
3. Approval of Proposed Expenditure for FY 2025
4. Election of Executive Committee (EXCO) for 2025
5. Closing speech by GESS Vice Principal, Mrs Selva

S/N	Discussions	Action By
1	<p>Welcome speech and minutes of AGM 2024 by PTA President, Mr. Heng Shao Sheng</p> <p>GESS PTA is the first PTA to be formed in Spore. It was formed on 29/5/1950 (this is the 75th year since formation). To him, it is an honour to serve as President and as an old boy, deeply honoured to be able to give back to the school.</p> <p>Clear mission set last year at the first EXCO meeting, was to strengthen the bond between parents and the school and foster a culture of mutual understanding and support. Grateful that last year, there has been overwhelming support from everyone for this cause.</p> <p>Ms Laura showed a slide depicting various activities for last year. There was support from parents for the cross country, event, sports fiesta and racial harmony day. Special thanks to parents of the 2024 sec 4 and 5 students who sponsored snacks and drinks during the O and N level revision sessions. It encouraged the students as well as helped the PTA financially.</p> <p>Lastly, thanks to the 2024 committee and wishing the new committee a great success for 2025</p> <p>Approval of the 2024 minutes. The President requested that we go through it and raise any issues that we may have.</p> <p>Ms Anita Kaur proposed the passing of the minutes of the last AGM, and this was seconded by Dr Priyanka Mathur</p>	<p>Mr Heng Shao Sheng (President)</p>

S/N	Discussions	Action By
2	<p>Presentation of Financial Statements and Auditor's Reports FY</p> <p><u>Income statement</u></p> <p>Income:</p> <p>Subscription fee \$565, fixed deposit interest \$532, collection for racial harmony day and Sec 4 snacks \$880 (collection helped to cover cost for the activities)</p> <p>Expenditure:</p> <p>Academic awards expense \$2025 (presented to graduating students that excelled academically and in character)</p> <p>Cross country expense of \$460 covers cost of medals, bread, drinks</p> <p>Sports Fiesta expense of \$1232 providing for ice cream and drinks</p> <p>Racial Harmony Day expense of \$642 providing for kachang puteh and muah chee</p> <p>Graduation event expense of \$3939 which included catering costs</p> <p>2024 deficit of \$2213</p> <p>PTA is a non profit organisation established to achieve the objectives outlined in the constitution. Therefore, whether PTA has a surplus or deficit is not a primary concern as long as the fund acted toward fulfilling its goals.</p> <p><u>Balance Sheet</u></p> <p>Current asset</p> <p>Bank Balance, Fixed Deposit total of \$111,718</p> <p>Current liabilities</p> <p>\$239 which relates to costs incurred during the year but paid after the year end</p> <p>Accumulated funds</p> <p>After accounting for the deficit, the carried forward accumulated fund is \$111,478</p> <p>Overall PTA has a very healthy reserve.</p>	Mr Lau Bik Huat (Treasurer)

Discussion of auditor report

Audited by internal auditor Anita and Siok Yee

In their view, it presents a fair view of the financial situation and they have signed off on it.

Mr Lau Bik Huat asked for questions. There were none.

Ms Stefanie Chye proposed the passing of the statements, and this was seconded by Ms Chia Wei Shee.

3 Approval for Expenditure for FY2025

Mr Lau Bik Huat went through the items in the proposed budget for 2025

He explained the reason for a bigger budget this year

- to take into account inflation and also more cautious support from parent.

\$15.4 is budgeted for 2025, an increase of \$1.4K as compared to 2024. The breakdown is shown below.

Mr Lau Bik Huat
(Treasurer)

Proposed Budget Expenditure for 2025

S/N	Items	Budget 2024	Actual 2024	Variance	Budget 2025
1	Academic Awards	\$2,000.00	\$2,025.40	-\$25.40	\$2,050.00
2	Meet the Parents Session	\$750.00	\$234.00	\$516.00	\$1,000.00
3	Breakfast with parents	\$400.00	\$0.00	\$400.00	\$480.00
4	Snacks for 'O' Level English & CL2 Exam	\$1,000.00	\$191.98	\$808.02	\$2,000.00
5	Graduation Event	\$4,000.00	\$3,939.26	\$60.74	\$4,500.00
6	Annual Cross Country/Half Marathon	\$1,500.00	\$460.53	\$1,039.47	\$1,500.00
7	Sports Fiesta	\$1,700.00	\$1,232.10	\$467.90	\$2,000.00
8	Youth Day Celebrations	\$1,000.00	-	-	-
9	PTA Activities^	\$200.00	\$89.57	\$110.43	-
10	Racial Harmony Day	-	-	-	\$600.00
11	Miscellaneous	\$1,400.00	\$1,061.82	\$338.18	\$1,220.00
12	Bank Charges	\$50.00	\$49.50	\$0.50	\$50.00
	TOTAL EXPENDITURE	\$14,000.00	\$9,284.16	\$4,715.84	\$15,400.00

^Budgeted within Miscellaneous budget

***To agree on a budget of \$2,000 to support Sec 1 Welcome Session in year 2026**

	<p>Mr Lau Bik Huat asked for questions. There were none.</p>	
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Dr Priyanka Mathur proposed the passing of the 2025 budget, and this was seconded by Ms Anita Kaur.

<p>4</p>	<p>Election of an Executive Committee (EXCO) for 2024</p> <p>There was no contest. Members are successful in the roles they applied for</p> <p>Mr Goh went through the roles and responsibilities of the Exco members: President, Vice President, Secretary, Asst Secretary, Treasurer/ Asst Treasurer, Exco members</p> <p>Office bearers of 2025:</p> <p>President Ms Priyanka</p> <p>Vice President Ms Stefanie Chye</p> <p>Secretary Ms Chia Wei Shee</p> <p>Asst Secretary Mr How Teck Chye</p> <p>Treasurer Mr Lau Bik Huat</p> <p>Asst Treasurer Mr Ng Teck Wee</p> <p>Co-opted members:</p> <p>Mr Rajaram</p> <p>Ms Florence Lau</p> <p>Ms Fong Ching Hwa</p> <p>Mr Poh Cheng Boon</p> <p>Mr Benny Loh</p> <p>Mr Muhammad Ikhmal</p> <p>Ms Valen Tan</p> <p>Ms See Wei Ling</p> <p>Ms Harjirah</p> <p>Auditors</p> <p>Mdm Anita Kaur</p> <p>Ms Audrey Tan</p>	<p>Mr Goh Chuan Hwee (PTA Teacher)</p>
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Closing Address by Mrs Selva

Mrs Selva

We appreciate the involvement of the parents and sincere appreciation for the outgoing exco. Big thank you for their work in 2024. They added a lot of vibrance through getting involved in school activities and also in getting other parents involved. Special thanks for the great work. Looking forward to the continued partnership in 2025.

Thank you to the Auditors, Anita and Ms Leong and co-opted members for supporting the exco whenever the call was made. We saw that especially for the Racial Harmony event. Big thank you to the parents who were involved in all the activities.

PTA sponsored quite a few awards at the recent Founder's Day event. What PTA has given were quality school experiences for students through recognising their efforts. PTA also helped in the planning of the graduation day. They made the day meaningful for students. We gave Mr Heng Shaosheng friends of GESS award for his 3 years of excellent work with the school. A big thank you also to parents who participated in Cycling for a cause. Almost \$14K was raised (target met). There was also the Break Singapore book of record for the largest 140 event on the 3rd of Jan. GESS looks forward to everyone working together to enhance quality school experiences for the students. Our wish and hope for PTA - To be active members and partners with the school in the students' journey in the school. Mrs Selva went through points 1-10 on how to volunteer time and service.

-Chaperon - help with the workload of the teachers. Industrial visits coming up next week for sec 4 kids. Contact PTA liaison officer Mr Goh and Ms Laura Lim.

-Take part in racial harmony activities

-Establish contact with industries and organisations for learning journeys.

-Parents can support by giving talks to students about different professions, eg. career guidance

-Parents can just come and enjoy the activities.

-Parents gave ice cream to students on youth day. Something meaningful

-Support parenting talks, know what is happening, stay connected.

-Be ambassadors, connection between school and other parents.

-Surface concerns from other parents

-Be happy volunteers.

Mrs Selva highlighted the key events in the school. Founder's Day is over but there is still Annual Cross Country, Sports Fiesta, National Day Celebrations,

	<p>Teacher's and Support Staff Day and lunch, Graduation Day, Open house cum partners' day</p> <p>Mrs Selva ended the session by highlighting 3 lines from the school creed:</p> <p>Let us remember</p> <p>That as many hands build a house</p> <p>So many hearts make a school</p>	
6	<p>There being no other matters, Mrs Selva called the meeting to a close.</p>	

Minutes recorded by: Chia Wei Shee
Vetted by: Ms Lim Hwee Mean

Dated: 5 Jan 2026